

Report of the Cabinet Member for Corporate Services

## **Minutes of Working Groups**

### **Summary**

1. This report presents the draft minutes of meetings of the Equality Advisory Group and the Local Development Framework Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Cabinet.

### **Background**

2. Under the Council's Constitution, the role of Working Groups is to advise the Cabinet on issues within their particular remits. To ensure that the Cabinet is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Cabinet on a regular basis. In accordance with the requirements of the Constitution, draft minutes of the following meetings are presented with this report:
  - Equality Advisory Group of 20 February 2012 (Annex A)
  - Local Development Framework Working Group of 5 March 2012 (Annex B)

### **Consultation**

3. No consultation has taken place on the attached minutes, which have been referred directly from the Working Groups. It is assumed that any relevant consultation on the items considered by the Groups was carried out in advance of their meetings.

## Options

4. Options open to the Cabinet are either to accept or to reject any advice that may be offered by the Working Groups, and / or to comment on the advice.

## Analysis

5. Whilst there are no specific resolutions from the Equality Advisory Group that require Cabinet approval, Members' attention is drawn to the feedback from the workshops that formed part of the meeting (minute annex). The workshops focussed on the impact of decisions on areas of growth and savings and considered how any negative effects could be lessened.
6. Members are asked to consider the following resolution from the LDF Working Group in respect of the Strategic Housing Market Assessment (Annex B minute 26 refers):

*“That the LDF Working Group recommends that Cabinet approve Option 1 i.e. to accept and sign off the findings of the North Yorkshire SHMA and the York specific annex to enable the SHMA to be used as an evidence base to inform the Local DF”*

7. In respect of the LDF's consideration of York Central and Former British Sugar Sites – Update on Transport and Access Approach, Members are asked to consider the following recommendations contained in the attached draft minutes at Annex B (minute 27 refers):

*“(i) That Cabinet be recommended to endorse the approach outlined in the draft York Northwest Transport Masterplan, and its use in pre-planning enquiries, and planning applications within the York Northwest corridor”.*

*“(ii) That Cabinet be recommended to endorse the proposed approach to accessing the York central site, the next steps to arriving at a preferred option, and the ultimate use of a preferred access approach to inform ongoing plan preparation development enquiries and public funding bids.*

*(iii) That Cabinet be recommended to endorse the proposed approach to undertake work to pursue the delivery of new pedestrian/cycle links and rail halt/link at the Former British Sugar/Manor School site, with the next step to engage with appropriate parties to take this forward”.*

8. The LDF Working Group’s recommendations in respect of the Supplementary Planning Document Former British Sugar/Manor School site are the subject of a separate report to Cabinet.

### **Council Plan**

9. The aims in referring these minutes accord with the Council’s recognition that to achieve the priorities set out in the Council Plan it needs to be a confident, collaborative organisation completely in touch with its communities.

### **Implications**

10. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered:

- **Financial**
- **Human Resources (HR)**
- **Equalities**
- **Legal**
- **Crime and Disorder**
- **Property**
- **Other**

### **Risk Management**

11. In compliance with the Council’s risk management strategy, there are no risks associated with the recommendations of this report.

## Recommendations

12. Members are asked to note the draft minutes attached at Annexes A and B and to decide whether they wish to:
- (a) Approve the specific recommendations made by the Local Development Framework Working Group, as set out in paragraphs 6 and 7 above, and/or:
  - (b) Respond to any of the advice offered by the Working Groups.

### Reason:

To fulfil the requirements of the Council's Constitution in relation to the role of Working Groups.

### Contact details:

**Author:**

Jayne Carr  
Democracy Officer  
01904 552030

**Chief Officer Responsible for the report:**

Andrew Docherty  
Assistant Director Governance and ICT

**Report**                      ✓    **Date** 21 March 2012  
**Approved**

**Specialist Implications Officer(s)** None

**Wards Affected:**

All

**For further information please contact the author of the report**

### Annexes

Annex A – Draft minutes of the meeting of the Equality Advisory Group of 20 February 2012.

Annex B – Draft minutes of the meeting of the LDF Working Group of 5 March 2012.

### Background Papers

Agendas and associated reports for the above meeting (available on the Council's website).